

REGULATIONS

From Tokat Gaziosmanpaşa University:

**TOKAT GAZIOSMANPASA UNIVERSITY TURKIC WORLD STUDIES
REGULATIONS OF THE APPLICATION AND RESEARCH CENTER
CHAPTER ONE**

Purpose, Scope, Basis, and Definitions

Aim

ARTICLE 1 – (1) The purpose of this Regulation is to regulate the procedures and principles regarding the aims, fields of activity, governing bodies, duties of the governing bodies and working methods of the Tokat Gaziosmanpaşa University Turkish World Studies Application and Research Center.

Scope

ARTICLE 2 – (1) This Regulation covers the provisions relating to the aims, fields of activity, governing bodies, duties of the governing bodies and working methods of the Tokat Gaziosmanpaşa University Turkish World Studies Application and Research Center .

Rest

ARTICLE 3 – (1) This Regulation has been prepared based on subparagraph (2) of paragraph (d) of the first paragraph of Article 7 and Article 14 of the Higher Education Law No. 2547 dated 4/11/1981 .

Definitions

ARTICLE 4 – (1) In this Regulation;

- a) Advisory Board: The Center's Advisory Board,
 - b) Center (TOGÜTAM): Tokat Gaziosmanpaşa University Turkish World Studies Application and Research Center,
 - c) Director: The Director of the Center,
 - d) Rector: The Rector of Tokat Gaziosmanpaşa University,
 - d) University: Tokat Gaziosmanpaşa University,
 - e) Board of Directors: The Center's Board of Directors,
- It expresses .

PART TWO

The Center's Purpose and Areas of Activity

The purpose of the center

ARTICLE 5 – (1) The purpose of the Center is to study the homelands where Turks have lived and are living throughout history, all Turkish communities that have lived and are living in these homelands; to research the cultural works created by Turks in these homelands, including language, history, literature and art works, and the relations of Turkish culture with surrounding cultures ; and to support all kinds of studies carried out in this field .

Areas of activity of the center

ARTICLE 6 – (1) The areas of activity of the Center are as follows:

- a) To organize national and international meetings to exchange information and ideas on all matters related to the Center's field of activity, and to disseminate the results to the Turkish and world public.
- b) To cooperate with institutions, centers, organizations, and individuals in Turkey and abroad who are engaged in studies related to the Turkic world .
- c) To collect and evaluate studies on the Turkic world conducted both in Türkiye and abroad, and to support ongoing studies.
- c) To examine the educational, linguistic, historical and literary works, archaeology, art, and current political, social, economic, geographical and cultural situation of the Turkic world.
- d) To cooperate with domestic and foreign organizations in line with the center's objectives and to seek support from these organizations when necessary.
- e) To organize national and international conferences, panels, symposiums , and similar meetings, and to produce documentaries, CDs, books, magazines, and similar publications in order to achieve the center's objectives.
- f) To cooperate with media organizations on this matter.
- g) To engage in other activities related to the center's objectives.

CHAPTER THREE

The Center's Governing Bodies and Their Functions

The governing bodies of the center

ARTICLE 7 – (1) The management bodies of the Center are as follows:

- a) Director.

- b) Board of Directors.
- c) Advisory Board.

Manager

ARTICLE 8 – (1) The Director is appointed by the Rector from among the teaching staff of the University for a term of three years. The Director whose term has expired may be reappointed.

(2) To assist the Director in his/her work, two persons from among the tenured faculty members of the University are appointed as deputy directors by the Rector upon the recommendation of the Director for a period of three years. The deputy director whose term has expired may be reappointed. When the Director's term ends, the term of the deputy directors also ends. The deputy director appointed by the Director presides over the meetings that the Director cannot attend and may act as the Director's substitute for up to six months if necessary. If the substitution lasts longer than six months, a new Director is appointed.

The director's duties

ARTICLE 9 – (1) The duties of the Director are as follows:

- a) To manage and represent the center.
- b) To ensure that the center's activities are carried out in line with its objectives and to resolve any problems that may arise.
- c) To establish the necessary service units within the center, and to regulate and control the activities of these units.
- c) To prepare an activity report at the end of each term and submit it to the Rectorate after obtaining the opinion of the Board of Directors.
- d) To ensure cooperation and coordination between individuals and organizations within and outside the university.
- e) To ensure that events and activities organized by the center are announced.
- f) To convene and chair the Board of Directors meetings and to implement the decisions taken.
- g) To implement the Center's budget and work program approved by the Rector.

Board of Directors

ARTICLE 10 – (1) The Board of Directors consists of seven members, appointed by the Rector upon the recommendation of the Director from among the Director, the Deputy Directors, and the University's teaching staff, for a term of three years. Members whose term has expired may be reappointed. In case of a vacancy in membership for any reason, a new member may be appointed in the same manner to complete the remaining term.

(2) The Director is the chairperson of the Board of Directors. The Board of Directors convenes with an absolute majority upon the written call of the Director—in ordinary sessions at least twice a year and in extraordinary sessions when necessary—and decisions are adopted by a majority vote. In the event of a tie, the majority is deemed to be in favor of the vote cast by the Director. **Yönetim Kurulunun görevleri**

ARTICLE 11 – (1) The duties of the Board of Directors are as follows:

- a) To make decisions regarding the management of the Center.
- b) To review the Center's work program and activity report.
- c) To evaluate proposals for national/international events and projects planned by the Center and to make recommendations.
- c) To establish working groups and commissions deemed necessary for the Center.
- d) To determine the principles governing the preparation and issuance of certificates of participation, certificates, and similar documents to be awarded upon the completion of training activities.
- e) To carry out activities regarding the organization of informative national/international seminars, symposiums, panels, and conferences. **Danışma Kurulu**

ARTICLE 12 – (1) The Advisory Board consists of ten members appointed by the Rector for a term of three years from among individuals belonging to the groups listed below, under the chairmanship of the Director:

- a) Heads of academic units affiliated with the Rectorate or representatives of relevant units.
 - b) The Director and members of the Administrative Board working in the relevant field.
 - c) Experienced faculty members of the University who have conducted work related to the Turkic World.
 - c) The President of the Student Council.
 - d) Representatives of Tokat Gaziosmanpaşa University alumni associations and foundations, selected by the Rector.
 - e) Representatives of relevant public institutions and the private sector.
 - f) Representatives of student clubs focused on the Turkic World.
- (2) Advisory Board members whose terms have expired may be reappointed using the same procedure.
- (3) The Advisory Board convenes at least once a year upon the invitation of the Director. The Director may invite Advisory Board members to a meeting when necessary to benefit from their insights and experience, to solicit their views, and to provide information regarding the Center's activities.

Duties of the Advisory Board

ARTICLE 13 – (1) The duty of the Advisory Board is to present its views, suggestions, and criticisms regarding the Center’s national and international activities in line with the Center’s objectives, and to provide consultancy—when necessary—on the Center’s fields of activity, such as domestic and international publications, training, research, and practice.

CHAPTER FOUR

Miscellaneous and Final Provisions

Personnel requirements

ARTICLE 14 – (1) The academic, technical, and administrative personnel requirements of the Center shall be met by personnel assigned by the Rector in accordance with Article 13 of Law No. 2547.

Matters not covered

ARTICLE 15 – (1) In cases not covered by this Regulation, the provisions of other relevant legislation and Senate decisions shall apply.

Entry into force

ARTICLE 16 – (1) This Regulation shall enter into force on the date of its publication.

Execution

ARTICLE 17 – (1) The provisions of this Regulation shall be executed by the Rector of Tokat Gaziosmanpaşa University.